our modern workspace

Our Modern Workplace Update

The Our Modern Workplace project is all about delivering savings, reducing inefficient buildings and supporting new ways of working that benefits employees.

Here is an 'at a glance' update on progress, and information on how you and your teams can use offices to come together.

Argyll & Bute COUNCIL

Rothesay

- **Victoria Street –** refurbishment works are progressing well, and we expect staff to move into their new offices in the week commencing Monday 30th October, with the new Customer Service Point opening to the public on Wednesday 1st November
- **Union Street –** internal structural changes are complete, and installation and decoration works are underway. Handover is expected in early December, with staff relocated by the end of the year.

Other Areas

- **Oban –** Municipal Building moves are complete, with new flex desks and meeting spaces available for staff to book
- **Helensburgh** – Internal repairs to the roof at HLCC are being scheduled. To complete these works, the whole of the top floor of the modern extension will require to be relocated to the ground floor. This is the ideal opportunity to complete the relocation of teams as per the redesign, which will allow a better understanding of the available spaces for external organisations to co-locate. The project Team will be in touch with staff ahead of the moves to provide all information and details. All teams should continue to clear their spaces in preparation for the moves.
- **Lochgilphead –** this will be the next town for OMW to address. Consultation preparation is underway with the design team, who are looking at the first steps to progress. These steps include:-
    - Review of Campbeltown, Dunoon and Helensburgh – to understand the requirements requested 18-24 months ago, how this has changed and for those teams not using the spaces available, why not? And what can we do to encourage them to use them more?
    - A detailed discussion with all 3rd tier managers to understand their specific team requirements.
    - A further discussion with partners to see what space there could be for co-location
    - A mark up of proposed plans for discussion with all parties

This is a significant piece of work that will take some time to complete

- **Dunoon –** A further review of the remaining shared offices within the town will be carried out.
- **Campbeltown -** Further review of Burnett Building and Kintyre House to be undertaken as the footfall remains very low across both buildings.

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Supporting new ways of working

- Flex desks set up in every town, which are now on the council’s existing room / desk booking system Stopford – Room Booking System (argyll-bute.gov.uk) Please remember to use the system if you are using a flex desk or meeting room, as this allows us to monitor usage, and ensure sufficient provision.
- Staff are reminded NOT to remove ANY equipment from flex desks or meeting spaces – this includes cables, monitors, chairs, and dynadocks. Any equipment that has been removed must be returned to ensure spaces are available as and when required.
- Any queries or questions in relation to using bookable spaces should be addressed to the Project team at ourmodernworkspace@argyll-bute.gov.uk

Using council buildings

We can achieve a lot working from home. It can also be enjoyable, and productive, to arrange to meet up with your team or colleagues and work from an office sometimes. You are welcome to do that and can find information on how to arrange that on mycouncilworks.co.uk

Progress Images

Argyll House Dunoon – Break Out Space

Argyll House Dunoon – Meeting Room

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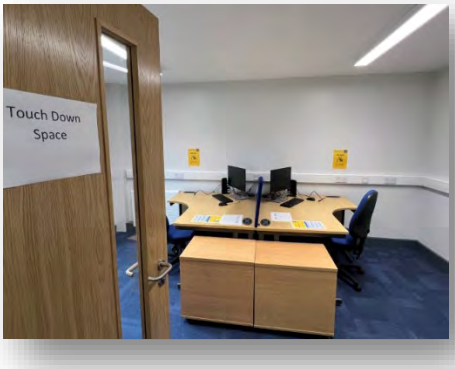
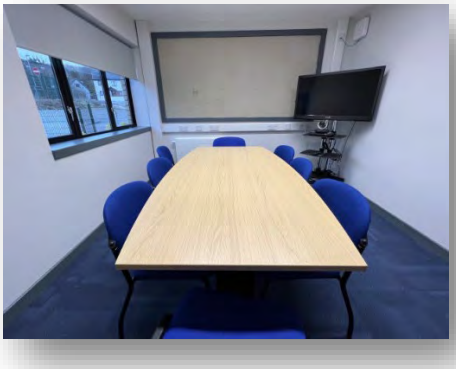
Municipal Building Oban – Flex Desks

Municipal Building Oban – Meeting Room

Willowview Oban – Flex Desks

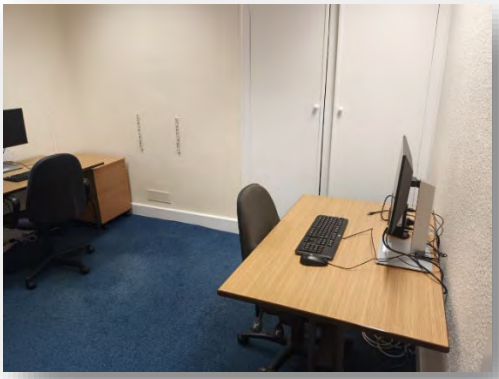


Willowview Oban – Meeting Room



Jamieson Street Islay – Meeting Room

Jamieson Street Islay – Flex Desks



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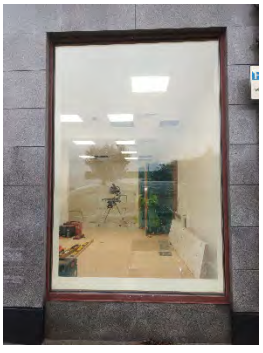
Victoria Street Rothesay – Before

New Office Space Created

Victoria Street Rothesay- Redundant Space

Victoria Street Rothesay– New Staff Kitchen

Victoria Street Rothesay – Former Windows

Victoria Street Rothesay– Replacement Windows